

What to Wear and Other Useful Information:

- Daily session dress attire is Business Casual. On Thursday you'll want to wear comfortable shoes for the Trade Show following the Opening Sessions.
- The Conference Registration Desk 2 will be open beginning on Wednesday. Please stop by for any assistance or if you have questions.

The Registration Desk 2 is located at the Hotel and will be open the following hours:

Wednesday – 1:00 p.m. – 6:00 p.m.
Thursday – 7:00 a.m. – 11:00 a.m.
Friday – 7:30 a.m. – 4:00 p.m.
Saturday – 7:30 a.m. – 11:30 a.m.

- Please wear your badge at all times.
- Please let the registration desk know if you will not be attending any of the special events or the Trade Show luncheon, as tickets are limited and there are others that may be interested in using your ticket/s.
- Please be prompt to all classes.
- Please turn off your cell phones as a courtesy to others.
- Please invite your co-workers and other government colleagues to the Vendor Trade Show on Thursday. **The Trade Show is open at no charge to all government employees.**
- Parking at the Rosen Centre will be \$5 per day.
- There will be 50/50 drawings throughout the conference to benefit our selected charity this year, Ronald McDonald House.

Hospitality Suite

The FAPPO Hospitality Suite is open to all conference attendees and their guests. The suite is staffed by FAPPO members who serve drinks and light snacks. This is a great gathering spot for meeting new friends and for networking. Please respect the hours of operation and drink responsibly.

Hours of Operation:

Wednesday: 10:00 p.m. – 11:00 p.m. **Trivia** 10:30
Thursday: 7:00 p.m. – 11:00 p.m. **Caricature Artist** 7-9
Friday: 5:00 p.m. - 6:00 p.m. & 9:00 p.m. - 11:00 p.m.
Trivia at 9:30, 10:00, 10:30

Social Event

Join us for a night of fun and fellowship as we dance and sing away the evening, Back to the Future. Dig way back in your closet or attic and find some of your "threads" from the past and come dressed in your favorite era from the 1950's to the 2000's. Think sock hop, flower power, urban cowboy or disco. Prizes will be awarded for best dressed in each era. Appetizers will be served and cash bar. Our Special Event will be held Wednesday, May 24th, 6:00 pm – 10:00 pm.

FAPPO 50th Annual Trade Show Exposition - Grand Ballroom

- The official Hashtag for this event is **#FAPPO2017**, be sure to Tweet, Face Book and Instagram!
- Wear your name badge and comfortable shoes.
- Bring your business cards.
- Lunch will be provided in Executive Ballroom from 11:30am-1:00pm.
- Prize drawings will happen throughout the Trade Show and you must be present to win!

One of the prize drawings will be for a Grand Prize of Free Registration for the 2018 FAPPO Conference! Winner will be announced at the Trade Show.

DON'T FORGET TO INVITE YOUR END USER DEPARTMENTS TO ATTEND THE TRADESHOW!

Presidential Banquet

President Diane Wetherington cordially invites conference delegates to the Presidential Banquet to be held **Friday, May 26, 6:00 pm – 9:00 pm**. The theme of the banquet is "Prom Night". Colors for the night are black and gold, formal attire. Reception is 6:00 pm – 6:30 pm; doors will open promptly at 6:30 pm. We will have a "toast" later in the evening to celebrate FAPPO's 50th Conference.

Closing Session

The closing session for the 50th Annual FAPPO Conference on May 27th begins at 3:00 p.m. in Grand D/E and will include the FINAL drawing for a Grand Prize of Free Registration for the 2018 FAPPO Annual Conference at the Rosen Centre Orlando, Florida! Also, the winners for the First Timers Game will be announced. **You must be present to WIN!**