Hello FAPPO members! Fall is quickly approaching and you know what that means….Fall Workshop! Although I do not bleed orange and blue, I am excited that we will be holding the Fall Workshop in Gainesville this year. We have selected a wonderful facility that is located adjacent from the University of Florida campus. Marian Pace has been hard at work scheduling educational sessions that are sure to be beneficial to all in attendance. Workshop Details and registration information is included in this newsletter. I hope you can join us!

FAPPO Bucks are available for earning! At the Annual Conference in Tampa we asked attendees to raise their hands if FAPPO Bucks helped to get them to conference and the response was incredible! There are several ways to earn FAPPO Bucks such as:

- Two more drawings for $100 are planned for Thanksgiving and Valentine’s Day.
- Submit a request for an ID number from Craig Rowley at execdirector@fappo.org for sending Trade Show information out to your vendors.
- Are you looking to serve the membership by volunteering on a committee?
- The “REACHING FOR SUCCESS” Essay Contest for this year will soon be launched and the lucky winner will receive $300 in FAPPO Bucks! Keep an eye out for further information and deadline for submitting. Any member submitting an essay and who does not win will receive $25.00 in FAPPO Bucks.
- Applying for a Best Practice or Entity Award will also earn FAPPO Bucks in the same manner as the Essay Contest.
- Instruct a class at the FAPPO Annual Conference.

Interested in serving as a FAPPO Officer? Included in this issue of the newsletter is a Nomination application for the Secretary position for 2013-2014. Please consider getting involved…it is a very rewarding experience!

FAPPO has recently filled two appointment positions with the UPPCC Board of Examiners and one appointment position with the AEP Committee. Linda Balcombe, School Board of Pinellas County was appointed as the CPPB Representative and Wendy Geltch, Polk State College as the CPPO Representative. Joe Benjamin, Orange County was appointed as the AEP Sr. Representative. Thank you and congratulations!

If you have not already signed up, I encourage you to subscribe (via email) to receive Blog updates. The link is located on the homepage of the website. Updates include procurement related articles as well as discussion topics submitted by our membership in a list serve format. Please subscribe and join in the conversation. You will find more information about the Blog in this newsletter.

Planning for the 46th Annual FAPPO Conference and Trade Show themed “Reaching for Success” has already begun! The Conference is scheduled to be held on May 19 – 22 at the Hilton Daytona Beach Oceanfront Resort with the Trade Show at the Daytona Beach Ocean Center, directly across from the hotel. I hope you can make plans to join us in Daytona Beach!

Wishing you all a safe Halloween!

Carrie Woodell, CFCM, CPPO, C.P.M., FCPM

FAPPO OFFICERS
Carrie Woodell—President    Cheryl Shanaberger—Vice President
David Bennett—Treasurer  Chris Rewis—Secretary
## CALENDAR OF CURRENT EVENTS

<table>
<thead>
<tr>
<th>DATES</th>
<th>EVENT</th>
<th>LOCATION</th>
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</thead>
<tbody>
<tr>
<td>09/25-26/2012</td>
<td>Advanced Negotiation Workshop</td>
<td>Tallahassee, FL</td>
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<tr>
<td>11/08/2012</td>
<td>FAPPO Board Meeting</td>
<td>Gainesville, FL</td>
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<tr>
<td>11/09/2012</td>
<td>FAPPO Fall Workshop</td>
<td>Gainesville, FL</td>
</tr>
<tr>
<td>09/25-26/2012</td>
<td>Contract Administration</td>
<td>Tavares, FL</td>
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<tr>
<td>10/29-31/2012</td>
<td>FAPPO Board Meeting</td>
<td>Daytona Beach, FL</td>
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<tr>
<td>03/01/2013</td>
<td>FAPPO Board Meeting</td>
<td>Daytona Beach, FL</td>
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<tr>
<td>05/19/2013</td>
<td>FAPPO Board Meeting</td>
<td>Daytona Beach, FL</td>
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<tr>
<td>05/20-22/2013</td>
<td>FAPPO Annual Conference</td>
<td>Daytona Beach, FL</td>
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## Look Ahead

<table>
<thead>
<tr>
<th>DATES</th>
<th>EVENT</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/05/2012</td>
<td>Marketing 101 for the Procurement Professional</td>
<td>Children’s Board of Hillsborough County</td>
</tr>
<tr>
<td>10/29-31/2012</td>
<td>Contract Administration</td>
<td>Tavares, FL</td>
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<tr>
<td>03/01/2013</td>
<td>FAPPO Board Meeting</td>
<td>Daytona Beach, FL</td>
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<tr>
<td>05/19/2013</td>
<td>FAPPO Board Meeting</td>
<td>Daytona Beach, FL</td>
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<tr>
<td>05/20-22/2013</td>
<td>FAPPO Annual Conference</td>
<td>Daytona Beach, FL</td>
</tr>
</tbody>
</table>
## Career Opportunities

<table>
<thead>
<tr>
<th>TITLE</th>
<th>ENTITY</th>
<th>CLOSNG DATE</th>
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</thead>
<tbody>
<tr>
<td>Senior Director, Procurement Services</td>
<td>Orange County Public Schools</td>
<td>Until filled</td>
</tr>
<tr>
<td>Buyer</td>
<td>Sarasota Manatee Airport Authority</td>
<td>09/30/2012</td>
</tr>
<tr>
<td>Procurement Contracting Officer 1</td>
<td>Miami-Dade County</td>
<td>Until filled</td>
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<tr>
<td>Procurement Contracting Officer 2</td>
<td>Miami-Dade County</td>
<td>Until filled</td>
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<tr>
<td>Procurement Contracting Associate</td>
<td>Miami-Dade County</td>
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<tr>
<td>Purchasing Agent</td>
<td>City of Deltona</td>
<td>Until filled</td>
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<tr>
<td>Purchasing Agent</td>
<td>City of Ocala</td>
<td>Until filled</td>
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</tbody>
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### FAPPO Awardees at NIGP Forum 2012

- **2012 Professional Manager of the Year**: Carrie Woodell, CPPO, CFCM, C.P.M., FCPM
- **2012 Professional Buyer of the Year**: Laurie Roberts, CPPB
- **2012 Spirit of NIGP Award**: Jay Jackus, CPPO, CPPB
FAPPO FALL WORKSHOP
NOVEMBER 9, 2012
DEADLINE FOR REGISTRATION IS OCTOBER 19, 2012

Hilton University of Florida Conference Center Gainesville

Name: ________________________________
First     Last
Name for Badge ________________________
Title: ________________________________
Agency: ______________________________
Address: ____________________________________________
City/State/Zip ____________________________
Phone: ________________________________
Email: ________________________________

☐ Special dietary or ADA needs?

☐ Registration for members is $50.00 (Includes lunch)
☐ Registration for non-members is $75.00 (Includes lunch)

PAYMENT BY CREDIT CARD
Name on card: ________________________________
Type: Visa ☐ Master Card ☐ Amex ☐
Card No. ________________________________ Expiration date __________________
Authorized signature: ________________________________

PAYMENT BY CHECK
Mail to:
FAPPO, 8875 Hidden River Parkway, Suite 300 #3059, Tampa, FL 33637

Hotel accommodations:
Hilton University of Florida Conference Center Gainesville
1714 SW 34th Street
Gainesville, FL 32607

Call 1-800-HILTONS and request a room out of the group block “FAPPO – Florida Association of Public Procurement Officials”.
The FAPPO rate is $139.00 per night plus 11% tax if applicable. To obtain this rate, you must book no later than October 8, 2012

Visit Our Website!  www.fappo.org
<table>
<thead>
<tr>
<th>TIME</th>
<th>DESCRIPTION/PRESENTER</th>
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<tbody>
<tr>
<td>8:00 – 8:15</td>
<td>Opening Session – Carrie Woodell, FAPPO President</td>
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<tr>
<td>8:15 – 9:00</td>
<td>State of Florida Update – Kelly Loll, Director of State Purchasing and Chief</td>
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<td></td>
<td>Procurement Officer and David A. Bennett, MBA, CPPO, FCPM, FCCN, FCCM, PMP® State</td>
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<td></td>
<td>of Florida Purchasing</td>
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<td>9:00 – 9:15</td>
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<tr>
<td>9:30 – 11:30</td>
<td>ITN Process – David Bennett, MBA, CPPO, FCPM, FCCN, FCCM, PMP® State of Florida</td>
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<td></td>
<td>Purchasing</td>
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<tr>
<td>11:30 – 11:45</td>
<td>Break</td>
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<tr>
<td>11:45 – 1:00</td>
<td>Lunch</td>
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<tr>
<td>1:00 – 2:30</td>
<td>Round Table – Networking Session</td>
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<tr>
<td>2:30 – 2:40</td>
<td>Break</td>
</tr>
<tr>
<td>2:40 – 4:40</td>
<td>The ABCs of A/Es – Buying Services through the CCNA – Steve Carrell,</td>
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<td>Public Services Administrator, Collier County BOCC</td>
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<td>4:40 – 4:50</td>
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<tr>
<td>4:50 – 5:00</td>
<td>Closing Session – Marian Pace, Fall Workshop Committee Chair</td>
</tr>
</tbody>
</table>

Visit Our Website!  www.fappo.org
Hotel Accommodations

Welcome to the FAPPO November Fall Board Meeting & Workshop reservation site!

A block of rooms has been reserved for November 7, 2012 - November 9, 2012. The special room rate will be available until October 8th or until the group block is sold-out, whichever comes first.

Booking a reservation from our site is simple. To begin the process, click on “Book a Room” below to receive your group's preferred rate.

See you at the Hilton University of Florida Conference Center Gainesville in November! We hope you enjoy your stay and your group’s event!

Quick and Easy Reservations for Attendees

Attending an event at our hotel? Special room rates have been arranged for this event. Click on the room type below to view room details.

Special Room Rates:
- TRIPLE RATES: Rates from $139.00 USD/Night
- QUAD RATES: Rates from $139.00 USD/Night

Check-in Date:
07 November 2012 - 09 November 2012

Book by October 8th to reserve your room!

Hotel accommodations:

Hilton University of Florida Conference Center Gainesville
1714 SW 34th Street
Gainesville, FL 32607

Click here to book online, or call and request a room out of the group block “FAPPO – Florida Association of Public Procurement Officials”.

1-800-HILTONS

The FAPPO rate is $130.00 per night plus 11% tax if applicable. To obtain this rate, you must book no later than October 8, 2012.
Professional Development

Professional development and education are very important to FAPPO. We value the contributions, efforts, and professionalism of our members and we recognize how difficult it has become for public entities to provide funding for professional development and continuing education. We have several programs to help those seeking certifications or wanting to pursue their formal education.

**DID YOU KNOW........**

That FAPPO can host 2 NIGP core classes (3 day LEAP courses) classes this year? These classes will be in different locations in Florida. Once we have identified 2 classes and scheduled them, 9 people per class may apply for a FAPPO Scholarship for $300. These will be on a first come basis. After you get your approval for the scholarship, you will register and pay for the entire class through NIGP. Once you have completed the class, you will forward your paid receipt and your certificate to the scholarship coordinator for your refund. The person hosting at that site will be able to attend the class at no cost to them or their agency.

**NOTE:** Only the first 9 people to apply per class will be eligible for the $300 scholarship. Other people may attend these classes at full cost to them.

If you would like to host a class through FAPPO for the 2012-2013 year, please see the following link for more information on being a host: [http://www.fappo.org/ProD/Host_Site.pdf](http://www.fappo.org/ProD/Host_Site.pdf).

For more information you may contact your Professional Development Chair, Diane Wetherington, with the City of Orlando.

**DID YOU KNOW........**

That if you are pursuing a college degree you can apply for the College Education Reimbursement (CER) program? FAPPO wants to encourage members to improve their effectiveness through education and training; to increase their efficiency and ability to carry out their job duties; to promote the organization’s effort; and to fulfill the educational purpose of furthering professionalism in the purchasing field. This program provides members with reimbursement of educational costs for approved undergraduate and graduate course work, which will enable them to improve their performance in their current positions and/or prepare them for increased or other responsibilities within the purchasing field. All members who take approved course work leading to a degree in business administration, public administration, or other degree directly related to purchasing, could be entitled to a refund of their paid tuition cost, including books and materials up to the maximum amount up to $750.00 per fiscal year, per member.

For further information: [http://www.fappo.org/documents/revisedCERprogram6-19-11.pdf](http://www.fappo.org/documents/revisedCERprogram6-19-11.pdf) Your CER coordinator is Kristy Romping with Brevard Public Schools and she will gladly assist you in requesting reimbursement for your college courses.

**DID YOU KNOW........**

That FAPPO has scholarships available to attend an NIGP specific course sponsored by FAPPO or other FAPPO sponsored course? The purpose of the Scholarship Program is to provide scholarship funds to members who have a strong commitment to their field of professionalism and a desire to further their knowledge base and expertise in public
procurement through continuing education but have limited or non-existent education budgets. Scholarships will be awarded on a “first-come, first-served” basis until appropriated funds are exhausted or the fiscal year has ended, whichever occurs first. Members will be granted only one (1) scholarship per type, per fiscal year; the agency will be granted no more than two (2) scholarships per type, per fiscal year.


Your Scholarship Program Coordinator is Jane Dalrymple with the City of Punta Gorda. She is available to answer any questions you may have. Don’t miss out on your chance to receive a FAPPO Scholarship! Apply today!

Our Committee is here to help you with all your educational and professional development needs.

Warm Regards,

The Professional Development Committee

Pro-D Chair: Diane Wetherington, CPPB, FCCM, City of Orlando, diane.wetherington@cityoforlando.net

Scholarship Program Coordinator: Jane Dalrymple, CPPB, City of Punta Gorda, jdalrymple@ci.punta-gorda.fl.us

College Education Reimbursement Coordinator: Kristy Rumping, CPPB, FCCM, Brevard Public Schools, rumping.kristine@brevardschools.org
## September Training Matrix

<table>
<thead>
<tr>
<th>CLASS</th>
<th>Sep-12</th>
<th>Oct-12</th>
<th>Nov-12</th>
<th>Dec-12</th>
<th>Jan-13</th>
<th>Feb-13</th>
<th>Mar-13</th>
<th>Apr-13</th>
<th>May-13</th>
<th>Jun-12</th>
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<tr>
<td>Contract Administration</td>
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<td></td>
<td>LFC/NGP</td>
<td>10/29-31/12 (Tavares)</td>
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<td>Contracting for Construction Services</td>
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<td>GMC 2/12/13 (Miami)</td>
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<td>Get What You Need Through Successful Negotiation Strategies</td>
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<td></td>
<td>GMC 11/6/12 (Miami)</td>
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<td>MKT101 For the Procurement Professional</td>
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<td>TB NIGP 10/5/12 (Tampa)</td>
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<td>Protests &amp; Disputes: What’s a Buyer to do?</td>
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<td>GMC 4/15/13 (Miami)</td>
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</tbody>
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LEGEND:

DMS: State of Florida Department of Management Services  
website: http://dms.myflorida.com/business_operations/state_purchasing

CFL NIGP: Central Florida Chapter of NIGP  
website: www.nigp-cfc.org

FAPPO: Florida Association of Public Purchasing Officials  
website: www.fappo.org

SEFL NIGP: Southeast Florida Chapter of NIGP  
website: www.nigpsefl.org

NFLPA: North Florida Procurement Association Chapter of NIGP  
website: www.nf-pa.org

NIGP: National Institute of Governmental Purchasing  
website: www.nigp.org

MIDFL: Mid Florida Chapter of NIGP  
website: www.midflnigp.org

TB NIGP: Tampa Bay Chapter of NIGP  
website: HTTP://www.nigp-tampabay.org/

GMC: Greater Miami Chapter of NIGP  
website: www.nigpmiami.org

GCAGPO: Gulf Coast Association of Governmental Purchasing Officers  
website: www.gcagpo.org

NCFCNIGP: North Central FL Chapter of NIGP  
website:

SBAC NIGP: Sarasota Bay Area Chapter of NIGP  
website: http://204.193.113.204/PurchasingPartners/SarasotaAreaChapterNIGP.aspx
How to Become a Host Site

If your agency is interested in hosting a FAPPO sponsored seminar, this document will provide you with the process guidelines.

Requirements

Must be a current FAPPO member to host a FAPPO sponsored seminar and serve as site coordinator. A local agency or NIGP chapter is eligible to host one (1) class per fiscal year. The site coordinator is eligible to attend one (1) seminar per year.

Responsibilities

1. Provide a seminar facility, at no cost to FAPPO, which will accommodate up to 30 attendees, as well as any equipment that is required by the instructor (i.e. easel pad, markers, projector, screen, etc.).

2. Submit request to host in writing to FAPPO ProD Chair. Provide seminar dates in request. Each seminar requires a minimum of 8 attendees for the seminar to be held. Plan seminar dates accordingly to allow enough time to reach minimum requirements. Host requests should be submitted a minimum of sixty (60) days prior to seminar date(s).

3. Provide a completed Seminar Logistics Form to the FAPPO ProD Chair when requested. This form will provide details on local hotel including address, contact number, rates and proximity to nearest airport.

4. Correspond with assigned instructor and ProD Chair to ensure proper flow of information to all parties.

5. Provide light refreshments each morning and afternoon for the duration of the seminar. FAPPO will generate a check in the amount of $200.00 to the site coordinator to cover the cost.

6. Receive and secure all books and materials for the seminar. Upon receipt of shipments, confirm receipt of correct materials and communicate that to ProD Chair. Receive NIGP toolkit and provide to instructor at start of seminar.

7. Distribute required forms each seminar day, including registration forms, sign in sheets (each morning and afternoon), and evaluation sheets.

8. Provide attendees with a listing of nearby restaurants and be available to assist with any inquiries to ensure a positive training experience.

9. At end of seminar, ship unused materials back to NIGP within 2 days; may use portion of funds provided by FAPPO. Return required forms ONLY in pre-paid UPS envelope within 2 days.

10. Mail all receipts and unused funds back to FAPPO Executive Director for reconciliation.

In exchange for serving as the site coordinator and performing all aforementioned duties, FAPPO will pay the cost of registration for that designee.
Get your dose of Vitamin NJPA.
The National Joint Powers Alliance® (NJPA) is happy to serve hundreds of Florida Members who already understand the value of Contract Purchasing.

All NJPA contracts are competitively bid to provide national volume discounts and satisfy municipal contracting laws. It takes only five minutes to expand your purchasing options and Membership is at absolutely no cost or obligation.

www.njpacoop.org

Competitively Bid Contract Purchasing Solutions

Visit Our Website!  www.fappo.org
“Member Spotlight” is a section of the newsletter that allows your FAPPO Officers to take a moment to introduce individuals from our membership as a way of saying thank you for your support.

Our Member Spotlight is being shined on Jay Jackus, Purchasing Administrator at the City of Tarpon Springs.

NIGP President’s Special Awards

<table>
<thead>
<tr>
<th>Spirit of NIGP</th>
<th>Jay Jackus, Purchasing Administrator</th>
<th>City of Tarpon Springs</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPPO, CPPB</td>
<td></td>
<td>Florida</td>
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</tbody>
</table>

Jay Jackus, City of Tarpon Springs

⇒ What year did you join FAPPO? 1986
⇒ How long have you been in the public procurement profession? 30 years
⇒ What professional certifications do you hold? CPPO, CPPB
⇒ What is your most memorable procurement transaction? Contracting for denture services and touring the PRIDE facility at the Florida State Penitentiary with our County dentists and Joanne Spingler of PRIDE
⇒ What is your most memorable FAPPO experience? Conferences at Daytona Beach
⇒ What are your future goals? Have my daughter complete her college education and perhaps begin to think about retiring
⇒ Tell us one little known fact about yourself........... Spent my 21st birthday on Shemya Air Force Base, the Black Pearl of the Aleutian Islands

So the next time you see Jay, give him a “High Five” for his much appreciated service! Congratulations Jay!
FAPPO BUCKS 2013
KEEP FILLING YOUR BUCKET!

CONGRATULATIONS TO THE 10 LUCKY WINNERS FROM OUR AUGUST 15TH DRAWING!!!

Yadissa Calderon
Joanna A. Dorval
Christina Hennekes
Claudette Livingston
Arthur C. Markham
Thomas Mayo
Kristen A. Monnett
Rachel Ott
Mike Thornton
Vince J. Windham

EARN YOUR WAY TO THE FAPPO CONFERENCE & TRADE SHOW!

As of July 1, 2012, FAPPO members are eligible to “earn” their way to the FAPPO Conference and Trade Show in May 2013!! FAPPO has budgeted $25,000 for the FAPPO BUCKS program, $5000 for Conference Speakers and awards, and $10,000 in scholarship BUCKS.

WAYS TO EARN $$ FAPPO BUCKS $$:

1. Register a new member(s) of an Agency who have had no previous FAPPO membership: Send an email to the Executive Director with the agency or member name, email and phone number. The Executive Director will contact that agency or member and you will receive TWENTY-FIVE FAPPO Bucks for each new member that joins and pays dues. Agency or member must be new to FAPPO and cannot have belonged within the past two (2) years. (You cannot sign up anyone from your own agency, but we certainly encourage all of you to belong).

2. FAPPO Exhibitor Application: Starting on September 1st, contact the Executive Director to obtain a special number for your Agency and send a blast e-mail to your vendors the application. The special number for your agency on the application will identify the Exhibitors Applications as they come in as being recruited by your agency for credit. Vendor applications that are received with your Agency number will earn ONE HUNDRED FAPPO Bucks or 10% of their registration fee if they sign up as gold or platinum exhibitors for your Agency. (Only Applicable to vendors who haven’t exhibited in the past two years).

3. Returning Vendors: The recruiting Agency will earn FIFTY FAPPO Bucks if their vendor signed up in the previous year.
4. **Serve in a Committee:** Earn ONE HUNDRED FAPPO Bucks if you serve as a Chairperson or FIFTY FAPPO Bucks if you serve as a committee member.

5. **FAPPO Best Practices Awards:** Submit a qualify entry and win, receive THREE HUNDRED FAPPO Bucks. Receive an honorable mention, win Twenty Five FAPPO Bucks. One award per entity please!

6. **FAPPO Award of Excellence:** Submit a qualified entry and receive the award, win THREE HUNDRED FAPPO Bucks.

7. **Essay Contest:** Submit an Essay and win, receive THREE HUNDRED FAPPO Bucks.

8. **Instruct a class at the FAPPO Conference:** Receive THREE HUNDRED FAPPO Bucks (divided among the instructors per class). Facilitate a networking session and receive FIFTY FAPPO Bucks.

9. **Volunteer:** The President can assign BUCKS to those members that volunteer to help for duties not assigned to any committees.

10. **Pay your dues by July 31st:** You will be eligible to participate in the August 15th and November 15th drawing. Ten names will be drawn on each drawing and each member will receive $300 FAPPO Bucks to be used for the Annual Spring Conference (to be used only for registration or the official host hotel).

To be eligible you must have paid your annual dues for the current year by the posted deadline (Sept. 1, 2012). FAPPO Bucks are not redeemable for cash, can only be used towards FAPPO Annual Conference including conference registration and hotel costs and must be redeemed 30 days prior to the Annual Conference. FAPPO Award winners (Award of Excellence, Best Practice, and Essay) will be able to use their FAPPO Bucks in the current year or opt to use them in the year immediately following the Annual Conference. **Maximum amount that a FAPPO member can earn cumulative is $1000.00; Officers are not eligible for FAPPO Bucks.** You can transfer your FAPPO Bucks on to another FAPPO member, and the same rules will apply. First come, first serve on names, agencies or vendors submitted to the Executive Director. This will be tracked by email dates and times. The email address for the Executive Director is: execdirector@fappo.org.

To learn more about the FAPPO Bucks Program, go to the FAPPO website and look under “What’s New”. You can also call or email us. Keep looking for more ways to win FAPPO Bucks in upcoming editions of the newsletter!

Fatima F Calkins
FAPPO Bucks Chair
fcalkins@goaa.org
407-825-2044

Robert (Bob) Hunter
FAPPO Bucks Co-Chair
bhunter@seminolecountyfl.gov
407-665-7119
New Eligibility Requirements for CPPO and CPPB Certifications

In November 2010, the UPPCC announced new certification eligibility requirements that will go into effect for all applicants January 1, 2014. The new eligibility requirements will be based on minimum requirements. These minimum requirements will replace the current eligibility schedules which are based on a sliding scale directly related to the applicants' level of formal education.

In April 2012, the UPPCC made further modifications to the 2014 eligibility requirements and created an alternative option for meeting the procurement coursework requirement. When the 2014 requirements were initially announced, the UPPCC Governing Board included a requirement for either 3 credit hours of public procurement coursework or 6 credit hours of procurement-related coursework taken at an accredited college/university for both CPPO and CPPB certifications.

While there are a number of colleges and universities who now offer procurement courses on-line making them highly accessible, there are also many reputable organizations in the marketplace that offer face-to-face options that provide significant educational value to the potential candidate for certification and require less of a time commitment for each individual course. The Governing Board is interested in raising the standards for achieving professional certification through the UPPCC, but also wants to ensure that it gives prospective candidates a range of options and educational formats in which to choose from that will best fit their personal education needs.

The Governing Board created an option to complete 158 contact hours for CPPB and 174 contact hours for CPPO of instructor-led procurement-related training as an alternative to the 3-6 credit hours of coursework and 56-72 hours of instructor-led training.

The Board also made a slight reduction in the total number of years of experience required for both the CPPO and the CPPB. The new 2014 eligibility requirements as modified are scheduled to go into affect January 1, 2014.
Reminder: The UPPCC will be accepting applications for initial certification and recertification under the existing requirements until the new changes take effect January 1, 2014.

<table>
<thead>
<tr>
<th>Minimum CPPB Eligibility Requirements - Effective 1/1/2014</th>
<th>Minimum CPPPO Eligibility Requirements - Effective 1/1/2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Associate’s Degree</strong> obtained from an accredited college/university in any field of study. (Formal degrees do not expire and are applicable regardless of the year in which they were earned.)</td>
<td><strong>Bachelor’s Degree</strong> obtained from an accredited college/university in any field of study. (Formal degrees do not expire and are applicable regardless of the year in which they were earned.)</td>
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</tbody>
</table>

3 credit hours of public procurement coursework **or** 6 credit hours of procurement-related coursework. Coursework taken as part of a formal degree program may be applicable toward meeting this requirement. All coursework must be obtained from an accredited college/university and completed within the previous ten (10) years of submitting an application for certification. **OR**

158 contact hours of “instructor-led” procurement-related training.

56 contact hours of “instructor-led” procurement training. Training includes attendance and participation at regional and national procurement conferences, seminars, webinars and classroom training events. All procurement training must have a completion date within the previous ten (10) years of submitting an application for certification. **OR**

72 contact hours of “instructor-led” procurement training. Training includes attendance and participation at regional and national procurement conferences, seminars, webinars and classroom training events. All procurement training must have a completion date within the previous ten (10) years of submitting an application for certification. **OR**

174 contact hours of “instructor-led” procurement related training.

3 total years of public procurement experience. All experience must be obtained within the previous ten (10) years of submitting an application for certification. **OR**

5 total years of public procurement experience of which a minimum of 3 years must be in a management or supervisory position. All experience must be obtained within the previous ten (10) years of submitting an application for certification.
Congratulations to FAPPO members that were newly certified!

### Certified Public Procurement Officer (CPPO)

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marilyn J. Douglas, CPPO, CPPB</td>
<td>City of Longwood</td>
</tr>
<tr>
<td>Christine A. Rewis, CPPO, CPPB, FCCM</td>
<td>Polk County Board of County Commissioners</td>
</tr>
<tr>
<td>Jennifer D. Sanchez, CPPO</td>
<td>Town of Orange Park</td>
</tr>
<tr>
<td>Michael J. Woodall, CPPO</td>
<td>District School Board of Pasco County</td>
</tr>
</tbody>
</table>

### Certified Professional Public Buyer (CPPB)

<table>
<thead>
<tr>
<th>Member</th>
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<tbody>
<tr>
<td>Deborah J. Adams, CPPB</td>
<td>City of Punta Gorda</td>
</tr>
<tr>
<td>Amy Almanzar, CPPB</td>
<td>Broward County Board of County Commissioners</td>
</tr>
<tr>
<td>Tara K. Bohnsack, CPPB</td>
<td>Hernando County</td>
</tr>
<tr>
<td>Mitchell P. Cohen, CPPB</td>
<td>Broward County Board of County Commissioners</td>
</tr>
<tr>
<td>Kristen L. Collora, CPPB</td>
<td>Flagler County Board of County Commissioners</td>
</tr>
<tr>
<td>Edward F. Coyman, CPPB</td>
<td>Sarasota County Board of County Commissioners</td>
</tr>
<tr>
<td>Michael F. Dauta, CPPB</td>
<td>City of Boynton Beach</td>
</tr>
<tr>
<td>Karma L. Durre, CPPB</td>
<td>Polk County Sheriff's Office</td>
</tr>
<tr>
<td>Harold W. Hambly, Jr., CPPB</td>
<td>Polk County School Board</td>
</tr>
<tr>
<td>James L. Hanney, CPPB</td>
<td>Hillsborough County Department of Procurement Services</td>
</tr>
<tr>
<td>Miguel Angel Martinez, III, CPPB, FCCM</td>
<td>Florida Virtual School</td>
</tr>
<tr>
<td>Clare A. McGrane, CPPB</td>
<td>Pinellas County</td>
</tr>
<tr>
<td>Monica Powery, CPPB</td>
<td>City of Greenacres</td>
</tr>
<tr>
<td>Zaida Riollano, CPPB, CCA</td>
<td>Broward College</td>
</tr>
</tbody>
</table>

Visit Our Website! www.fappo.org
Studying for the “EXAM”???
Care to participate in the “Question of the Day”? 

Are you planning to sit for the CPPB or CPPO exams in the near future? There are a number of ways to prepare for these challenging tests. Taking LEAP courses, obtaining the PREP Guides from the NIGP bookstore, participating in a study group or reviewing the material on your own are just some of the ways to prepare.

For those of you who would like a little day to day inspiration and interaction right at your desktop, one of our members, Past President David Nash, sends out a question of the day by email. The questions come from a variety of sources and are about half multiple choice and half essay. Each person responds directly to David and no one’s answers are ever shared with anyone else.

If you are interested in participating, just contact David at armynash@bellsouth.net and ask to be added to the list. If you have any questions about the program, you may contact him by phone at 954-749-5291.
Get Connected!

Here’s how YOU can join the conversation:

Follow @FAPPO_Inc for news, resources and updates about FAPPO and engage in the conference discussion using #FAPPOConf.

“Like” the FAPPO fan page on Facebook to see how others are discussing, teaching and sharing procurement news.

Join the FAPPO group on Linkedin to participate in procurement discussions and information exchange opportunities.

Join the FAPPO group on GovLoop for additional interaction with government procurement professionals.

Subscribe to the official FAPPO Blog for access to procurement articles and updates or to submit a list serve inquiry.
FAPPO launches Blog

On June 1, 2012 the Florida Association of Public Procurement Officials launched its official Blog. The Blog will be updated periodically with procurement related articles and information and distributed to subscribers via their email address. Additionally, the Blog features a “Discussion Topic” area, which can be utilized as a list serve, allowing subscribers to post procurement related topics for discussion, or post inquiries for information such as policies or formal solicitation sample documents.

All postings to the Blog will automatically be sent through an RSS Feed to our FAPPO Facebook Fan Page, Linkedin Group, Twitter and GovLoop Group.

To subscribe, visit the FAPPO website and click on the “Visit Our Blog” link as shown below.

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Jacksonville Orlando W Palm Bch
Kissimmee Pompano
Miami (Doral) Sarasota Toll Free: 800-351-3240

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Membership Application/Dues Invoice
June 1, 2012 through May 31, 2013

Name: ___________________________ Last Name: ___________________________ First: ___________________________ M.I.: ___________________________

Previous Last Name, if any: ___________________________

Certification: [ ] CPPO [ ] CPPB [ ] C.P.M. [ ] A.P.P. [ ] Other: ___________________________

Title: ___________________________

Agency: ___________________________

Address: ___________________________

City: ___________________________ , FL Zip: ___________________________

Telephone: (_____) ___________________________ Fax: (_____) ___________________________

EMail: ___________________________

Website: ___________________________

Include Entity’s Purchasing Home Page, if applicable

Type of Membership: $50.00 (Reg/Assoc)

[ ] Renewal [ ] New Member

[ ] Regular [ ] Associate [ ] Honorary

To Renew your membership online, please visit www.fappo.org, log in and select “Renew Your Membership” from your membership page.

For New members, visit www.fappo.org, and select “Membership Information/Membership Application” from the menu on the left.

For multiple renewals, or if you need assistance, please contact us at execdirector@fappo.org

To Join or Renew by check, please complete this form and return with your check payable to Florida Association of Public Procurement Officials, Inc. (FAPPO Inc.)

Your annual copy of the Membership Directory will be available in December from the FAPPO website as a downloadable PDF file.

Payment for membership fees must be received prior to September 1, 2012 for your information to be included in the membership directory.

www.fappo.org - FAPPO’s FEIN: 59-2615678

MAIL CHECK AND APPLICATION TO:
FAPPO
8875 Hidden River Parkway
Suite 300 #3069
Tampa, FL 33637

Internal: [ ] Entity Check [ ] Personal Check - Check Number ______________ Date Received ____________
Once again, another great FAPPO conference in the history books and we enjoyed seeing old friends and making new ones! A huge Thank you to all, including our suppliers and vendors during the luncheon, for your support of the Norma W. Showley Memorial Scholarship Fund through the Silent Auction, 50/50 and donations during the annual conference, especially the Trade Show Committee members, Chair - Chris Rewis, Tammy Ma, Toni Zills, Lisa Lawrence, Helen Quintana, Allison Norman, and Teddi McCorkle. A Special Thank you to our very own Captain Jack Sparrow aka Jason Ouzts for his enthusiastic and personal goal to exceed, and break all previous records!!

The proceeds include:
50/50 $608
Silent Auction $1,176

All together we have a new balance of $5,049.00 ~ Outstanding!!

The Norma W. Showley Memorial Scholarship Fund was created to provide members an opportunity to donate to a separate fund in order to increase the amount of available scholarships. If you’re interested in contributing to this worthwhile cause, please be sure to make your check out to FAPPO using the form enclosed. Your generosity is greatly appreciated.

Thank you very much,
Cheri Alexander
cheri.alexander@srq-airport.com
Norma W. Showley 
Memorial Scholarship Fund 
Donation Form

The Norma W. Showley Memorial Scholarship Fund was created by the Board of Directors in 2007 in order to provide FAPPO members with an opportunity to contribute directly to the scholarship needs of others in the association. Every dollar contributed will be used to supplement the budgeted scholarship and tuition reimbursement funds so that as many members as possible will be allowed to further their education. So far, we have received over $3,100.00 in memory of Norma!
Thank YOU to all for your generous support!

Cheri

Please check one of the following boxes to indicate your level of support:

$10
$25
$50
$100

Other $__________

FAPPO reserves the right to publish your name as a donor. However, if you would prefer not to have your name published, please check here. ___

Name: __________________________________________

Entity: __________________________________________

Address: _________________________________________

State: _____ Zip: ________ E-mail: __________________________

Phone: __________________ Fax: _________________________

Send this form with your check (made out to FAPPO) or credit card information to:

FAPPO
8875 Hidden River Parkway
Suite 300 #3059
Tampa, FL 33637

Credit Card Information
Name on Card: ________________________________
Type: ______ Visa ______ MasterCard ______ Amex
Card #: ___________________________
Expiration Date: ___________ Signature: __________________________

Visit Our Website!  www.fappo.org
Award of Excellence in Public Procurement

David Nash, CPPO, CPPB
Joe Benjamin, CPPO, CPPB, FCCM

The most recent evaluations of the Award of Excellence in Procurement concluded in June and many Florida agencies were successful in this year’s application process. Many of them chose to be honored at the recent NIGP Forum in Seattle, Washington. Others will have presentations made in front of their elected officials and boards in the near future.

The Florida agencies that received the AEP Award this year are as follows:

- Alachua County Board of County Commissioners
- Charlotte County Board of Commissioners
- Charlotte County Public Schools
- City of Fort Lauderdale
- City of Port St. Lucie
- City of St. Petersburg
- City of Tampa
- City of Winter Park
- County of Volusia
- District School Board of Pasco County
- Highlands County Board of County Commissioners
- Hillsborough County Board of County Commissioners
- Miami-Dade County
- Orange County
- Orlando-Orange County Expressway Authority
- Polk State College
- Sarasota Manatee Airport Authority
- School Board of Palm Beach County
- Seminole County
- South Florida Regional Transportation Authority

Congratulations to all of these agencies and their hard working public servants.

If you are interested in applying for the AEP next year, it's not too early to start. Simply go the National Procurement Institute's website https://www.npicomnection.org/home/index.asp and look at last year’s application. It will show you exactly what you need to do to get ready. The application for 2013 will be released next spring and can be completed online.

Questions on the AEP may also be directed to the individuals listed above at
armynash@bellsouth.net or joe.benjamin@ocfl.net
CALL FOR PRESENTATIONS - 2013 ANNUAL CONFERENCE
“REACHING FOR SUCCESS”

FAPPO is accepting proposals for presentations for the 2013 Annual Conference to be delivered to the membership during its 46th Annual Conference May 19, 2013 through May 22, 2013. **The deadline to submit proposals is November 15, 2012.**

Topics for presentation should motivate, educate and challenge our members who are “Reaching for Success”. Every presenter is invited to share experience, expertise, knowledge, and transferrable capabilities with colleagues to offer solutions for future success.

Presentations should have high interest, quality content and delivery design. Length of presentations will be determined by the scheduling requirements. The conference will provide members with a dual track format due to its previous years.

Presenters will be required to submit their final presentations in PowerPoint format to the Program Director no later than **April 1, 2013.** This deadline is crucial to ensure proper format of material and FAPPO will upload the presentations on-line for members to download materials prior to the conference.

**Presenters must provide their own laptops. FAPPO does not have multiple laptops available for individual use. If needed, presenters are responsible for making arrangements for this equipment.**

Proposal/Application Guidelines:
- Complete application
- Summary of presentation is limited to one paragraph of up to 150 words
- Objectives must be written in a measurable format
- Biographical information must be limited to 150 words and include a picture (.jpeg format, head-and shoulders)
- Proposal/Application shall be submitted via email, fax, or mail

Benefits of Presenting:
- FREE Registration to the 46th Annual Conference
CALL FOR PRESENTATIONS - 2013 ANNUAL CONFERENCE  
“REACHING FOR SUCCESS” APPLICATION

Name: __________________________ Certifications: __________________________

Entity: ____________________________

Phone: (____) ___________ Fax: (____) ___________

Email: ____________________________

Number of Proposals Submitted: __________

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<th>Topic(s)</th>
<th>Recommended Track</th>
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Proposals will be reviewed by the Program Director and recommendations will be submitted to the FAPPO President for approval. The Program Director will notify all selected presenters no later than December 3, 2012 of the outcome of submitted proposals.

To be completed by FAPPO:

<table>
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<tr>
<th>Topic</th>
<th>PD recommended</th>
<th>President approved</th>
<th>Tentative Schedule</th>
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SUBMIT YOUR PROPOSALS TO:
Cheryl Shanaberger, MPA, CPPO – cheryls@cityofpsl.com  
FAPPO Vice President/Program Chair  
121 SE Port St. Lucie, Blvd., Port St. Lucie, FL 34951
Member’s Corner

What Next?? Laughter Is Still the Best Medicine

Our office has been extremely busy with lots of requests coming in for information from both internal and external customers, and I know that staff is under a lot of stress to get work done and information out.

I was copied on an email from one of the Senior Purchasing agents to a vendor requesting bid documents that started like this:

Dear Nimrod,

Well, I almost fell out of my chair and thought the office stress had really pushed the Senior Purchasing Agent over the edge and that he had lost it addressing a vendor that way. After reading the entire email, I realized that the vendor’s first name was Nimrod! Have to tell on myself that I laughed all the way to the Senior Purchasing Agents desk to tell him that I was thinking that he had lost his mind, and congratulated him on making me have a great laugh for the day, which of course was shared with the rest of the staff. Now, whenever we need to lighten something up, the catch phrase is Dear Nimrod!

Contributed by Denise Schneider, CPPO, C.P.M., CPPB, FCPM, Assistant Director Purchasing and Material Control, Greater Orlando Aviation Authority

Congratulations to our esteemed President

Manager of the Year

Carrie F. Woodell, CPPO, CPPB, CFCM, C.P.M., A.P.P. 2012

Way to REPRESENT!

Visit Our Website! www.fappo.org
## Member’s Corner

**Principles & Practices Purchasing Word Search**

<table>
<thead>
<tr>
<th>Word</th>
<th>Word List</th>
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<tr>
<td>D P C C P PURCHASE A W O</td>
<td>Award</td>
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<td>UPPCC</td>
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<td>Vendor</td>
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*Contributed by Susan Blair, CPPB, City of Palm Bay*
NOMINATION FOR OFFICER

A candidate for office must be a Regular member, in good standing, for a minimum of three (3) consecutive years. A candidate for office must hold a professional procurement, contract administration, or materials management certification from a universally recognized professional association at the time of election to any office, and must retain said certification for the duration of any and all terms of office. A Candidate must have chaired a FAPPO Committee. Candidate must have their entity's support as evidenced by a letter from their supervisor included with the nomination form. You may nominate yourself or have someone nominate you!

Name: 
Entity: 
Address:  City: Zip: 
Phone: Fax: E-Mail: 

Number of Years with Entity: Number of Years FAPPO member: 

List the committees he/she has served on: 

<table>
<thead>
<tr>
<th>Year</th>
<th>Committee</th>
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Attach additional sheets and documentation as necessary.

Describe the professional accomplishments of member:


He/she has attained the following professional purchasing certification(s):

- [ ] CPPO
- [ ] CPPB
- [ ] C.P.M.
- [ ] A.P.P.
- [ ] CPCM
- [ ] CFCM

He/she has been asked if they are interested in serving as an Officer, and replied: [ ] Yes [ ] No

Submitted By: Date: 

Candidate must have the support of their entity and a letter from their supervisor must be presented at the time of nomination submission.

Email, mail or fax nomination form to: Cheryl Shanaberger, MPA, CPPO c/o City of Port St. Lucie 121 SW Port St. Lucie Blvd, Port St. Lucie, FL 34984 Fax: (772) 871-7337 E-Mail: cheryls@cityofpssl.com

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Innovative Solutions. World Class Support.
Contributed by Joe Benjamin, CPPO, CPPB, FCCM, Purchasing & Contracts Division Administrator, Orange County
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Purchasing Manager  
City of Winter Park  
Cwoodell@cityofwinterpark.org  
Phone: 407-599-3434

**Vice President** - Cheryl Shanaberger, MPA, CPPO  
Deputy Director of OMB  
City of Port St. Lucie  
cheryls@cityofpsl.com  
Phone: 772-871-7390

**Treasurer** - David A. Bennett, MBA, CPPO, PMP  
Category Manager, Commercial Services  
State Purchasing, State of Florida  
david.bennett@dms.myflorida.com  
Phone: 850-921-4072

**Secretary** - Chris Rewis, CPPO, CPPB, FCCM  
Procurement Manager  
Polk County BoCC  
chrisrewis@polk-county.net  
Phone: 863-534-6706

---

**Committee Members**

**Advertising/Sponsor**  
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**AEP Awards Com. Sr.**  
Joe Benjamin, CPPO, CPPB, FCCM

**AEP Awards Com. Jr.**  
David Nash, CPPO, CPPB

**Appointment/Awards Entity**  
Cheryl Olson, CPPO, C.P.M., CPM

**FAPPO Awards**  
Keith Glatz, CPPO

**AV (Audio Visual)**  
Danny Rodriguez

**Banquet**  
Carrie Roberts, CPPO, C.P.M.

**By-Laws**  
Wendy Geltch, C.P.M., CPPO, CPPB

**Education**  
Chair Pro D-Diane Wetherington, CPPB, FCCM  
Scholarship Coord.-Jane Dalrymple, CPPB  
CER Coord–Kristy Rumping, CPPB, FCCM

**Fall Workshop**  
Marian Pace, CPPO, CPPB, FCCM

**FAPPO Bucks**  
Co-Chair-Fatima Calkins, CPPO, CPPB, FCCM, FCPA  
Co-Chair-Bob Hunter, CPCM, C.P.M., CPPB

**Historian**  
Wendy Geltch, C.P.M., CPPO, CPPB

**Hospitality**  
Chair-Diane Reed, CPPO  
Lisa Spillman, CPPB  
Gladys Marrozos  
Ed Parker, CPPB, CPPB  
Anthony Maldonado

**Legislative Affairs**  
Chair-Steve Carnell, C.P.M  
Gregory Spearman, CPPO, FCCM

**Meeting Coordinator**  
Jennifer Jones, CPPB, FCCM

**Membership/Outreach**  
Zulay Millan, CPPB

**NCPPC Representative**  
Cheri Alexander, C.P.M., CPPB

**Nominating**  
Cheryl Shanaberger, MPA, CPPO

**Parliamentarian**  
Rhonda Ulmer, C.P.M., CPPB

**Past President**  
Mark Raiford, CPPB, FCCM

**Photography**  
Jennifer Jones, CPPB, FCCM

**President Advisors**  
Wendy Geltch, C.P.M., CPPO, CPPB  
Marian Pace, CPPO, CPPB, FCCM  
Cheryl Olson, CPPO, C.P.M., CPM  
Denise Schneider, C.P.M., CPPB

**Printing**  
Craig Rowley, C.P.M.

**Procedural Oversight**  
Chair-Marian Pace, CPPO, CPPB, FCCM  
Rhonda Ulmer-C.P.M., CPPO  
Deb Adams

**Program**  
Cheryl Shanaberger, MPA, CPPO

**Public Relations/Marketing**  
Craig Rowley, C.P.M.

**Resolution/Awards**  
David Nash, CPPO, CPPB

**Sergeant-at-Arms**  
Ed Parker, CPPB, CPPB

**Special Events**  
Carrie Roberts, CPPO, C.P.M.

**State Procurement/DMS Rep**  
Kelly Loll, C.P.M.

**Survey/Research**  
Chair-Bobbie Marsala, CPPO, CPPB, C.P.M.

**Trade Show**  
Susan Blair, CPPB, FCCM, FCPA

**UPPCC Rep CPPCO**  
Wendy Geltch, C.P.M., CPPO, CPPB

**UPPCC Rep CPPB**  
Linda Balcombe, CPPO, CPPB

**VIP Coordinator**  
Teresa Smith, FCCM

**Website Liaison**  
Mary Combee, CPPB, CPCP, FCCM