



CALL FOR PRESENTATIONS - 2019 FAPPO ANNUAL CONFERENCE

“Striving for Excellence”

FAPPO is accepting applications for workshop presentations for the 2019 Annual Conference to be delivered to the membership during its 52nd Annual Conference May 14, 2019 through May 16, 2019.

The deadline to submit applications is January 15, 2019.

The Board is looking for presentations with fresh ideas and innovative concepts related to the theme of the 2019 Annual Conference “*Striving for Excellence*”; presentations that have not previously been offered at a FAPPO conference. Topics should be relevant to today’s procurement professional, high quality, and designed to inform and engage. The time allotted for the presentations is 90 minutes long and the workshop can include one or two participant exercises.

Application Guidelines:

1. Complete application.
2. Attach a summary of the presentation content (limited to 150 words).
3. Attach biographical information on the presenter(s) (limited to 150 words).
4. Attach a business appropriate photo of presenter(s) (.jpeg format, head-and shoulders).
5. Submit the application and attachments prior to the January 15, 2019 deadline via email to Theresa Webb, FAPPO Vice President, Conference Program Chair, at Theresa.webb@mymanatee.org.

Benefits of Presenting:

- For members – Single-presenter will receive 300 Member Participation Credits that can be used towards registration or hotel for the 2019 Conference. Co-presenters will receive 150 Member Participation Credits each.
- For non-members – receive a one-day free registration to the 2019 Conference for the date of their presentation.
- Recertification credit may be granted in accordance with the certifying organization's guidelines.
- Recognition from your peers as a subject matter expert.

Presenters must submit their final presentations in PowerPoint or Adobe format to the Spring Conference Program Chair **no later than April 15, 2019** so that materials can be reviewed prior to upload to the FAPPO Attendify App. Presenters will be required to provide their own laptops or make arrangements for this equipment.

Applications will be reviewed by the Program Committee and recommendations will be submitted to the FAPPO President for approval. The Program Chair will notify all selected presenters no later than February 7, 2019 of the outcome of submitted proposals.

For More Information: Contact Theresa Webb, V.P. and Spring Conference Program Chair, via email or by phone at 941-748-4501 X3056



CALL FOR PRESENTATIONS – 2019 ANNUAL CONFERENCE APPLICATION

Applications for presentations for the 2019 Conference must be submitted no later than **January 15, 2019**.

Presenter Name:	
Entity:	
Work Phone:	
Work Email:	

Co-presenter Name:	
Entity:	
Work Phone:	
Work Email:	

Item	Workshop Title/Topic	Recommended Length 90 minutes
1		
2		
3		
4		

To be completed by FAPPO:

Item	Committee Recommended Workshop Topic	President Approved	Tentative Schedule
1			
2			
3			
4			

SUBMIT YOUR APPLICATION VIA EMAIL TO:
Theresa Webb, V.P. and Conference Program Chair
theresa.webb@mymanatee.org