

# Florida Association of Public Procurement Officials, Inc.



## CALL FOR PRESENTATIONS – 2017 FALL WORKSHOP

### “Strategies for Success”

FAPPO is accepting proposals for presentations for the 2017 Fall Workshop to be delivered to the general membership on Friday, October 27, 2017. **The deadline to submit proposals, bio and summary is August 16, 2017.**

Topics for presentation should support the above theme and motivate, educate, and challenge our members. Every presenter is invited to share experience, expertise, knowledge, and transferrable capabilities with colleagues to offer solutions for future success.

Presentations should have high interest, quality content and delivery design. Length of presentations will be determined by the scheduling requirements. The conference will provide members with a dual track format similar to previous years.

Presenters will be required to submit their final presentations in PowerPoint format to the Program Chair no later than October 4, 2017. This deadline is crucial to ensure proper format of material and to allow sufficient time for FAPPO to upload the presentations on-line for member download prior to the Fall Workshop.

**Presenters must provide their own laptops. FAPPO does not have multiple laptops available for individual use. If needed, presenters are responsible for making arrangement for this equipment.**

#### Proposal/Application Guidelines:

- Complete application
- Summary of presentations is limited to one paragraph up to 200 words
- Biographical information must be limited to 150 words and should include a picture (.jpeg format to include head and shoulders)
- Proposal/application shall be submitted via email to the Fall Workshop Program Chair

#### Benefits of Presenting:

- Free registration to the FAPPO Fall Workshop
- Recertification credit may be granted in accordance with the certifying organization's guidelines

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### “Strategies for Success”

#### APPLICATION

Name: \_\_\_\_\_ Certifications: \_\_\_\_\_

Agency: \_\_\_\_\_

Phone \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Number of proposals submitted: \_\_\_\_\_

Topic(s):	Recommended Track: 1 – Entry to intermediate 2 – Intermediate to Advanced 3 – Leadership level
1.	1 - <input type="checkbox"/> 2 - <input type="checkbox"/> 3 - <input type="checkbox"/>
2.	1 - <input type="checkbox"/> 2 - <input type="checkbox"/> 3 - <input type="checkbox"/>
3.	1 - <input type="checkbox"/> 2 - <input type="checkbox"/> 3 - <input type="checkbox"/>

Proposals will be reviewed by the Program Chair and recommendations will be submitted to the FAPPO President for approval. The Program Chair will notify all selected presenters of the outcome of submitted proposals.

To be completed by FAPPO:

Topic	Recommended by Program Chair	Approved by President	Tentative Schedule
1			
2			
3			

Email bio, summary and proposal(s) by August 16, 2017 to:

[aflack@tampaairport.com](mailto:aflack@tampaairport.com)

Fall Workshop Program Chair