



CALL FOR PRESENTATIONS - 2021 ANNUAL CONFERENCE

“The Next Normal – A Time for Evolution”

FAPPO is seeking proposals for presentations for the 54th Annual Conference in May 2021. In compliance with current CDC guidelines and for the safety of our membership, the Conference is anticipated to be presented in a virtual format. **The deadline to submit draft proposals is January 29, 2021.**

Presentation topics should be relevant, of high interest to members, with quality content and delivery design. Presentations may be up to 60 minutes in length. Presentation should motivate, educate and challenge.

Presenters will be required to submit their **final presentations in PowerPoint format** to the FAPPO Vice President no later than **February 28, 2021**. This deadline is crucial to ensure time for final review by FAPPO and to upload presentations to the virtual software platform.

PROPOSAL SUBMISSION GUIDELINES

In addition to the submission application form, include a separate page with the information below:

- Proposed duration of the workshop – up to 1 hour.
- Explanation of why the proposed workshop is a good match for the FAPPO 2021 Annual Conference.
- A description of the workshop content (< 200 words).
- If the workshop has been presented at other conferences and events in the past year, identify the host organization, location and provide the date presented.
- A short bio of the presenter(s) (<150 words).
- A recent business ‘head shot’ photo of presenter(s) in .jpeg format.



CONFERENCE PRESENTATION APPLICATION

Entity: _____

Presenter Name(s): _____

Phone: (____) _____

Email: _____

Topic / Title	Workshop Tracks 1 - Foundational 2 - Communication/Engagement 3 - Emerging Trends 4 – Leadership	
A.	1 <input type="checkbox"/>	2 <input type="checkbox"/>
	3 <input type="checkbox"/>	4 <input type="checkbox"/>
B.	1 <input type="checkbox"/>	2 <input type="checkbox"/>
	3 <input type="checkbox"/>	4 <input type="checkbox"/>
C.	1 <input type="checkbox"/>	2 <input type="checkbox"/>
	3 <input type="checkbox"/>	4 <input type="checkbox"/>

EXAMPLES OF TOPICS FOR EACH TRACK

1 - Foundational	Tactical/Operational Tasks, Legislation, Statutory Requirements, Customer Service, Professional Development
2 - Communication/Engagement	Navigating Change, Expanding Influence, Multi-media Communications, Emotional Intelligence
3 - Emerging Trends	Technology/Artificial Intelligence, Processes, Services, Community Service
4 – Leadership	Staff Development, Marketing, HR Law, Talent Recruitment/Retention, Performance Benchmarking



REVIEW PROCESS

The final conference program shall be determined by the FAPPO Officers, taking into account several factors including overall quality, the topic fit with respect to 2021 Conference theme, and the coverage of the topic in other workshops submitted.

The Vice President will notify all presenters no later than February 19, 2021 of the outcome of the evaluation and selection.

SUBMIT YOUR PROPOSALS VIA EMAIL TO:
David Santiago, CPPB, FAPPO Vice President
dsantiago@ourorangecity.com

To be completed by FAPPO:

Topic	Recommended	Approved
A.		
B.		
C.		