



NOMINATION FOR OFFICER

A candidate for office must be a Regular or Agency member, in good standing, for a minimum of three (3) of the last five (5) consecutive years. A candidate for office must hold a professional procurement, contract administration, or materials management certification from a universally recognized professional association or Council at the time of election to any office and for the duration of the term(s) of office, and must have successfully performed as the chair of one of the following FAPPO Standing Committees: FAPPO Bucks, Finance, Professional Development, Special Event/Banquet, Trade Show and Fall Workshop. Candidate must have attended in person a minimum four (4) Board meetings within the previous three (3) years. Candidate must have their entity's support as evidenced by a letter from their supervisor included with the nomination form. A template of the letter of support is attached. You may nominate yourself or have someone nominate you!

Name: _____

Entity: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Fax: _____ E-Mail: _____

Number of Years with Entity: _____ Number of Years FAPPO member: _____

List the committees he/she has served on: Attach additional sheets and documentation as necessary.

Year	Committee	Year	Committee
_____	_____	_____	_____
_____	_____	_____	_____

Describe the professional accomplishments of member:

He/she has attained the following professional procurement certification(s):

CPPO CPPB C.P.M. A.P.P. CFCM Other _____

He/she has been asked if they are interested in serving as an Officer, and replied: Yes No

Submitted By: _____ Date: _____

Candidate must have the support of their entity and a letter from their supervisor must be presented at the time of nomination submission. The deadline for submitting nominations is March 31, 2019.

Email nomination form to:
Theresa Webb, M.A., CPPO, CPPB, CPSM, C.P.M.
FAPPO Acting President/Program Chair
theresa.webb@mymanatee.org



Get Involved! It's So Rewarding

NOMINATION LETTER OF SUPPORT TEMPLATE

_____, 2019

Theresa Webb, Acting President
Florida Association of Public Procurement Officials

Dear Ms. Webb,

As the supervisor of _____ it is my pleasure to nominate him/her for the office of Secretary with the Florida Association of Public Procurement Officials (FAPPO). _____ has been working for our agency since _____. His/Her duties with the agency include:

We are aware of the extent of financial support and time that is required to hold office as a FAPPO Officer and our agency management staff is in total support of _____, and will endeavor to facilitate HIS/HER responsibilities in this role. It is also understood that this is a four year commitment as _____ will likely move through the other Officer positions that follow.

I understand and agree that _____ must attend all Board meetings, Annual Conferences, and Fall Workshops, and that he/she will receive numerous Emails and phone calls during the work day, and will attend a weekly teleconference with the other officers for the following four years.

_____ is experienced and committed to the ideals of FAPPO, and is receiving my highest recommendation for this nomination.

Sincerely,

SIGNATURE

_____, _____
PRINTED NAME TITLE