

M I N U T E S

**FLORIDA ASSOCIATION OF PUBLIC
PURCHASING OFFICERS**

**BOARD OF DIRECTORS MEETING
Plaza Resort and Spa
Daytona Beach, Florida**

February 10, 2006

**President: Russ Wetherington, CPPB, CPCM
Vice President: David Nash, CPPO, CPPB
Treasurer: Cheri Alexander, C.P.M., CPPB
Secretary: Denise Schneider, C.P.M., CPPB**

Other Members Present

Pam Thompson

Mark Raiford

Linda Romine

Tammy Roberts

Lisa Spillman

Jeaniene Jennings

Ranae Smith

*Cheryl Olson

*Rhonda Scott

*Bobbye Marsala

*Walter Pryor

*Nora Laudermilk

John Klatt

Ray Hooper

Dick Cummings

*Wendy Geltch

Rey Palma

Baron Greenwade

*Warren Geltch

Joel Mariani

*Designates voting members

President Russ Wetherington called the meeting to order at 9:02 am and offered a prayer for the success of the meeting and all those traveling. The Pledge of Allegiance was then recited.

The Binder List for the conference was handed out and discussed. Also discussed was payment for the Spring Conference being due by the 14th of February to get the discount. FAPPO is still not ready to take p-cards for payment. Determined to keep the early registration date for discounts on the 14th of February as previously advertised.

Vice President's Report-David Nash-No Report

Treasurer's Report-Cheri Alexander-Balance sheets were handed out. **Motion to accept Treasurer's report made by Rhonda Scott, seconded by Warren Geltch. No discussion. Motion carried.**

Secretary's Report-Denise Schneider-Minutes from previous meeting handed out. **Motion to accept Minutes made by Dave Nash, seconded by Cheri Alexander. No discussion. Motion Carried.**

Annual Conference-Banquet Committee Chair-Pam Thompson-prices for food have gone up, some as much as 37%. Russ will try and negotiate the pricing with the hotel.

Annual Conference-Banquet Entertainment Committee Chair-Mark Raiford-Murder Mystery will be presented during the Banquet dinner. Theme of the Banquet is "Dress to impress", which includes business to formal wear. After the Banquet, LoriAnn Feeley will provide music.

Annual Conference-First Timers Committee Chair-Linda Romine-everything set up and ready to go.

Annual Conference-Hospitality Committee Chair-Tammy Roberts-All hospitality events will be in the same room that the Board has met in. Russ and committee will work on all of the scheduling and the food for the room, as some of the breakouts will be held in the Hospitality area.

Annual Conference-President's Reception Chair-Jeaniene Jennings-All set and ready to go. The same format used at the Fall Conference will be followed with food stations set up in various locations.

Annual Conference-Special Events Committee Chair-Bobbi Palmer- A Casino Night is being planned for the Special Event.

Annual Conference-Program Chair-David Nash-Last minute changes to the schedule are being made and everything is set and ready to go.

Annual Conference-Tradeshow Committee Chair-Linda Smith-Tradeshow will be from 10:00 am to 3:00 pm with a reception following the Tradeshow. So far, 45 Vendors have already signed up for the Tradeshow. Goal is 125 Vendors.

Annual Conference-VIP Coordinator- Vernetha Green-absent.

Break 10:15 am

Called back to order 10:30 am

Advertising/Sponsorship Committee-Russ Wetherington and Cheryl Olson discussed some different options for sponsorship's; newsletter, on line etc... and are researching the legal and ethical aspects of sponsorships.

Awards-Entity Chair-Keith Glatz-absent-Rhonda Scott spoke about the entity awards and that the application is available on the FAPPO website.

Awards-NPI Chair-Bobbye Marsala notified everyone that the general meeting would be moved from Las Vegas to the NIP headquarters in California. This is due to the great number of applications. NPI is also considering placing the application on CD for submittal to ease up on the amount of time and paperwork involved in accessing all of the applications.

Awards-Resolutions/Awards Chair-Walter Pryor-Awards and resolutions will be ready for the Spring Conference.

Awards-Buyer and Manager of the Year-Russ Wetherington- Applications for Buyer and Manager of the Year are available on the FAPPO website. To date, no applications have been received.

By-Laws Committee Chair-Rhonda Scott-Two by-laws changes brought up. In section 10 and 11, change the verbiage to reflect "income tax basis accounting principles".

Motion made by Warren Gelch and seconded by Dave Nash to approve previous Board decision made via email to cancel purchase of Chapter Manager and to ratify new agreement with Carl Scott On-Line Services to provide web services on the FAPPO website. Discussion followed. Motion carried.

Credit Card Committee Chair-Nora Laudermilk-Credit cards are being used correctly and there are no problems.

Education Committee Chair- Russ Wetherington-(Laurie Victory-absent). Russ explained that Laurie has been dealing with some personal issues and that the checks for classes have been forwarded to Cheri Alexander and deposited in the bank with no problems. Classes that were cancelled will be rescheduled.

Finance Committee Chair-John Klatt-John brought forward some changes to the by-laws reference the verbiage on section 10 and 11, and also brought up an additional change reference the percentage of funds available for investment purposes on behalf of FAPPO. He has asked Lynco Financial to do a presentation under new business. He also handed out the Statement of Assets and Liabilities as presented by Lynco for the period ending 12/31/2005.

Historian-Wendy Geltch-Discussion on the amount of documents in storage and the amount of pictures taken that no one seems to want and is a waste. Discussion followed about hiring a professional photographer to take “keepsake” pictures that members could purchase. It will be researched.

Legislative Affairs Committee Chair -Kirk Buffington-absent and no report.

Membership Directory Chair-Wendy Geltch-Membership books have been mailed out to those members requesting hard copies and is available for download via the website. Extra copies are available during the meeting. Discussion followed that in the future only copies available via download would be used to save money for FAPPO.

Member Recruitment Chair-Rey Palma- Rey advised that over 220 new members have joined FAPPO this year and that efforts need to be continued to keep recruiting and expanding the FAPPO membership.

Nominating Committee Chair-David Nash-To date, no one has submitted an application to be considered for the position of Secretary for FAPPO.

Parliamentarian-Dick Cummings-No report.

Photography Committee Chair-Baron Greenwade-No report.

Sergeant-At-Arms-Ray de Lugo Jr.-No report.

State Procurement (DMS) Liaison Chair-Bobby Marsala-No report.

Website Liaison Chair-Rhonda Scott. A new Website Liaison will be appointed so as to avoid any conflict of interest.

Old Business-

1. FAPPO Software Upgrade-Additional software is needed for the website maintenance. Russ Wetherington can approve the purchase. Advised Carl Scott to purchase what is needed and to bill FAPPO for the cost.
2. Insurance for Board of Directors and General Liability-Done and it will cover Tradeshow too.

3. Board voting via email and/or the Internet. A new by-law change will be written to approve this.
4. Acceptance of p-cards for Conference and Trade Show-As part of the changes being written by Carl Scott On-Line Services, FAPPO will be able to take payments via p-card for membership registration, conference registration and Vendor Tradeshow registration. After the meeting, Russ, Cheri and Carl will go to Wachovia to sign any paperwork needed to get this going.

New Business

1. Lynco Financial Services made a presentation on how FAPPO could make more money by investing it, rather than in low interest bearing CD's, which is the current method of investing. It was determined to present the information via a by-laws change in April. Currently we can only invest 25% of surplus cash.
2. Applications for Honorary Membership-It was determined that Honorary Members must apply each year for membership.
3. Executive Director-no change.
4. Strategic Planning Session-no change.
5. Volunteer Link-David Nash-Information to be presented at later date.
6. **Motion made by Rhonda Scott and seconded by Cheryl Olson to contribute an item from FAPPO (president's choice) for the 36 VIP bags for NIGP Nationals. Discussion followed. Motion carried.**

Meeting adjourned at 3:30. Russ Wetherington, Cheri Alexander and Carl Scott went to Wachovia Bank to set up and get information for taking p-cards as payment.

Respectfully submitted by:

Denise Schneider, Secretary of FAPPO

Feb 14, 2006