



Florida Association of Public Purchasing Officers

December 2010

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**FAPPO 44th Annual
Conference & Trade
Show April 17-20
Peabody Hotel
Orlando Florida**

Message From the President

The months keep rolling by with my presidency entering its final stretch while we are in the midst of what I hope will be a joyful and safe holiday season for all. While we have had to deal with many issues at our entities, particularly those involving budget challenges that lead to increased costs for healthcare with little or no opportunity for pay increases, we still have much to be thankful for. Despite everything we've recently experienced, we still live in the greatest country on earth. So during this time let's not forget our troops who are making an enormous sacrifice for us. A handshake and a thank you from an appreciative American public can make a world of difference to them. When you encounter them, please don't hesitate to thank them for their service.

Our fall workshop was a rousing success. My hats off to Russ Wetherington for all the hard work he put in to make it so successful. Also, none of this could have been possible without the contributions of Linda Carson and Diane Wetherington. Kudos to them for their "Can Do" spirit.

The Board approved a new contract with Real Business Solutions (RBS), our association management company, that runs through December 2013. This provides stability and continuity for this important service. Also, RBS has also assumed responsibility for the administration of our website. Please send any documents you desire to be added to the website or any changes/comments to RBS at execdirector@fappo.org.

You like me probably assumed that the FAPPO.org name was actually owned by FAPPO. Until recently this was not the case, however, I am proud to announce that we have acquired the name and it is now where it belongs – under FAPPO's ownership

My boss and FAPPO stalwart, Warren Geltch, has retired. Just wanted to wish him the very best in his new life. I'm also urging him to remain involved in FAPPO. His knowledge, experience and contributions have been invaluable to our organization.

Mark Raiford, Craig Rowley and all of our conference/tradeshows committee members are gearing up for our 44th annual conference and tradeshow. Our goal is to provide you with a first-rate learning experience with a focus on professionalism and integrity.

Be an early bird!

Merry Christmas and Happy New Year!!

Rich

FAPPO OFFICERS

**Johnny Richardson—President Mark Raiford—Vice President
Carrie Woodell—Treasurer Cheryl Shanaberger—Secretary**

Message from the Vice President

Just a quick message this month to wish all of our members and their families a blessed and safe Christmas and a very prosperous Happy New Year!

Happy Holidays from the entire FAPPO Board!!!!!!



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LOOK AHEAD

DATES	EVENT	DESCRIPTION
02/18/2011	Board Meeting	Peabody Hotel, Orlando
April 17-20, 2011	44th FAPPO Annual Conference & Trade Show	Peabody Hotel, Orlando
May 2-14 2011	UPPC Exams	March 28, 2011
August 1-3, 2011	Planning, Scheduling & Requirement Analysis	Marion County, Ocala Florida
Oct 17-29 2011	UPPC Exams	Sept, 12, 2011

CAREER OPPORTUNITIES

TITLE	ENTITY	CLOSNG
Procurement Contracting Agent	Miami-Dade Expressway Authority	12/10/2010
Contract Specialist	City of Cape Coral	Until filled

**Visit Our Website! www.fappo.org for
Additional Event Information**



Membership Application/Dues Invoice

June 1, 2010 through May 31, 2011

Please complete this form and return with your check payable to Florida Association of Public Purchasing Officers, Inc. (FAPPO Inc.) or enter your credit card information and signature for processing.

Name: _____
Last First M.I.

Previous Last Name, if any: _____

Certification: CPPO CPPB C.P.M. A.P.P. Other: _____

Title: _____

Entity: _____

Address: _____

City: _____, FL Zip+4: _____

Telephone: (____) _____ Fax: (____) _____

E-Mail: _____

Website: _____

Include Entity's Purchasing Home Page, if applicable

Check all that apply:

Renewal New Member

Type of Membership: \$50.00 (Reg/Assoc)

Regular Associate Honorary

Credit Card Information

Name on Card: _____

Type: Visa MasterCard Amex

Card #: _____

Expiration Date: _____

Authorized Signature: _____

*Your annual copy of the Membership Directory will be available in December
from the FAPPO website as downloadable PDF files.*

*** Payment for membership fees must be received prior to September 1, 2010 for your
information to be included in the membership directory.**

www.fappo.org - FAPPO's FEIN: 59-2615678

MAIL CHECK AND APPLICATION TO FAPPO'S NEW ADDRESS:

FAPPO
8875 Hidden River Parkway
Suite 300 #3059
Tampa, FL 33637

OR FAX TO 813-333-1767

Internal: Entity Check Personal Check - Check Number _____ Date Received _____

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Norma W. Showley Memorial Scholarship Fund

Thank you for your support of the *Dining for Norma*, *Silent Auction*, *50/50* and *donations* during the annual conference:

50/50 \$203

Silent Auction \$502

Donations \$121

All together we have a new balance of \$2040.50 ~ Way to go!!

FAPPO currently has a scholarship and tuition reimbursement fund of \$5000. The Norma W. Showley Memorial Scholarship Fund was created to provide members an opportunity to donate to a separate fund in order to increase the amount of available scholarships. We hope to double this amount through member donations. If you're interested in contributing to this worthwhile cause, please be sure to make your check out to FAPPO using the form enclosed. Your generosity is greatly appreciated.

Thank you very much,

Cheri Alexander

cheri.alexander@srq-airport.com



Left: Nora Lauder milk

Right: Norma Showley

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Norma W. Showley Memorial Scholarship Fund Donation Form

The Norma W. Showley Memorial Scholarship Fund was created by the Board of Directors in 2007 in order to provide FAPPO members with an opportunity to contribute directly to the scholarship needs of others in the association. Every dollar contributed will be used to supplement the budgeted scholarship and tuition reimbursement funds so that as many members as possible will be allowed to further their education. So far, we have received over \$2,000.00 in memory of Norma!
Thank YOU to all for your generous support,

Cheri

Please check one of the following boxes to indicate your level of support:

\$10 _____
\$25 _____
\$50 _____
\$100 _____
Other \$ _____

FAPPO reserves the right to publish your name as a donor. However, if you would prefer not to have your name published, please check here. _____

Name: _____

Entity: _____

Address: _____

State: _____ Zip: _____ E-mail: _____

Phone: _____ Fax: _____

Send this form with your check or credit card information to:

FAPPO
8875 Hidden River Parkway
Suite 300 #3059
Tampa, FL 33637

Credit Card Information

Name on Card: _____
Type: _____ Visa _____ MasterCard _____ Amex
Card #: _____

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UPPCC: New Strategic Plan... New Name, New Certification Requirements

November 15, 2010 (Herndon, VA)...The UPPCC announced today that it has officially **changed the name of the organization to the Universal Public *Procurement* Certification Council (UPPCC)**. Previously known as the Universal Public Purchasing Certification Council since its founding in 1978, the members of the UPPCC Governing Board, UPPCC's policy making body, decided that a name change was in order for the organization during its 2010 strategic planning process which concluded in April. View the [2010-2015 UPPCC Strategic Initiatives](#).

To coincide with the changes made to the name of the organization, the Governing Board also **changed the name of its senior-level certification program to Certified Public *Procurement* Officer (CPPO)**. The Certified Professional Public Buyer (CPPB) certification name remains unchanged.

The strategic planning process also brought to light the desire of the organization to renew its commitment to elevating the importance of certification within the public procurement profession. To support this initiative, **the UPPCC is introducing new certification eligibility and recertification requirements. These new requirements will become effective as of *January 1, 2014*.**

New Certification Eligibility Requirements

The new eligibility requirements will be based on minimum requirements that will apply to all applicants. These minimum requirements will replace the current eligibility schedules which are based on a sliding scale directly related to the applicants' level of formal education.

Highlights of the new eligibility requirements include the following:

- A **formal educational degree** from an accredited college or university is **required**
- **Accredited college/university level procurement coursework** is **required**
- **Only coursework and training completed and experience obtained within the previous ten (10) years of submitting an application for certification** will be **applicable** toward meeting the minimum eligibility requirements.

This ten year limitation does not apply to formal educational degrees earned by the applicant; formal educational degrees are applicable toward meeting the minimum requirements for certification regardless of the year in which they were earned.

For specific CPPO and CPPB requirements, visit [UPPCC 2014 Certification Eligibility](#).

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Universal Public Procurement Certification Council

UPPCC: New Strategic Plan...
New Name, New Certification Requirements
New Recertification Requirements

The new recertification requirements will be based solely on participation in activities that contribute to a certificant's continued professional development or to the field of public procurement in general.

Highlights of the new recertification requirements include the following:

- **Membership category eliminated** as a potential source for earning recertification credit
- **Recertification Credit** must be **earned in a minimum of 2 out of 3 categories:**
 - ◆ Continuing Education – Accredited
 - ◆ Continuing Education – Non-Accredited
 - ◆ Professional Contributions
- Current Lifetime Status replaced with a **new Retired Status**

As stated by the current Chair of the UPPCC Governing Board, Norma J. Hall, FNIGP, CPPO, CPPB, CPM, *“if we want to elevate the value of certification and the profession we have to consider higher education as an integral part of our eligibility requirements and build a system of requiring continuous professional development of those that hold UPPCC certifications.”*

Reminder: The UPPCC will be accepting applications for initial certification and recertification under the existing requirements until the new changes take effect in 2014. The **next application submission deadline is January 31, 2011 for the May 2-14, 2011 testing window.** Please view the [UPPCC Exam Schedule](#) for additional deadlines and testing dates.

Certificates and lapel pins bearing the new organization and CPPO certification name(s) will be first issued to the October 2010 certification class to be announced in early December. Although new certificates will not be issued to previous certificants, they may be purchased individually for a small fee via [UPPCC Forms](#).

For more information on the new strategic plan, new name, and/or new certification requirements, please contact certification@uppcc.org.

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Universal Public Procurement Certification Council

UPPCC BOARD READER – October/November 2010

Examination Totals – October 18-30, 2010

In the last edition of the UPPCC Board Reader, exam registration numbers were compared to the three previous administrations. Now that the October testing window has closed and totals are available, that additional comparison is being provided below.

The data shows that from our high point in May 2009, we continue to experience a participation fall off. Although the numbers demonstrate a fall off, overall it has not been to a significant degree. The October 2010 data suggests modest improvements and even small growth for the CPPO program.

Exam Registration Comparison

	May 2009	Oct 2009	May 2010	Oct 2010
Total Registered	404	-12%	-3%	-3%
CPPB Registered	290	-12.5%	-1%	-5.8%
CPPO Registered	114	-11%	-10%	-2%

Candidates Tested Comparison

	May 2009	Oct 2009	May 2010	Oct 2010
Total Registered	340	-4.8%	-4.1%	-2.6%
CPPB Registered	241	-1.2%	-4.6%	-4.4%
CPPO Registered	99	-13.1%	-2.3%	-2.5%

Problem Identification Notification (PIN) Meetings

The BOE met this week (November 16 & 17) via the web with Prometric to review test items that were flagged for statistical reasons during the October 2010 testing period. Decisions made by the members of the BOE during these meeting are then factored into the scoring of the October test forms. Final scores will be released to candidates in late early December.

Spring 2011 Testing Deadline approaches

Interested individuals must submit completed applications to the Application Department at the UPPCC by January 31, 2011 for consideration (or by February 14 with late fee) to test May 2-14, 2011.

Fully Certified Award –Deadline 12/31/10

Applications for UPPCC Agency Certification recognition will be accepted through December 31st for 2010 calendar year recognition.

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Professional Development

Greetings fellow FAPPO members!

Here's an update to your professional development opportunities:

Planning, Scheduling and Requirement Analysis has been scheduled for August 1 – 3, 2011 and is being hosted by the City of Ocala. Information and registration are available on the NIGP website:

Planning, Scheduling and Requirement Analysis

Date and time: August 1-3, 2011; 8AM - 5PM

Seminar Location: Marion County Emergency Management; 629 NW 30th Ave., Ocala, FL 34475

Presented by: Sharon Lewis

Contact hours: 24

UPPCC recertification points: 3

This course is hosted by FAPPO.

FAPPO has entered into a contract training agreement with the National Institute of Governmental Purchasing (NIGP) to offer courses to their members. In addition, the agency has opened the class to other professionals in the area. **Please Note: As this is a contracted training course, the fees are different than the standard registration fees.**

3 day seminar

\$300 - FAPPO Member

***PAYMENTS MUST BE RECEIVED TWO (2) WEEKS BEFORE THE SEMINAR START DATE**

We are trying to get additional classes scheduled for the 2010-2011 fiscal year. Please contact Chris Rewis at chrisrewis@polk-county.net if you are interested in hosting a class. The site coordinator gets to attend the class at no cost so it is definitely worth the time and effort to host a class!

We are still interested in hosting classes in the South Florida region. FAPPO has a strong presence in the Miami – Fort Lauderdale area so let's see if we can't get a couple classes scheduled in that region of Florida!

Look for available classes and costs below.

Other opportunities available:

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Professional Development Cont.

For those pursuing a college degree, the College Education Reimbursement program is designed for you! Tuition, books, and materials are eligible for reimbursement, up to \$750.00 per fiscal year, per member. Diane Wetherington, City of Winter Park, is the CER Coordinator; she will be glad to assist you in requesting reimbursement for college courses.

3-day Seminar (minimum of 8 registrants)
Contract Administration
Developing and Managing RFP's in the Public Sector
Introduction to Public Procurement
Legal Aspects of Public Purchasing
Negotiate to Win - Win
Planning, Scheduling, and Requirement Analysis
Sourcing in the Public Sector

And don't forget about the Scholarship Program! This program is designed to subsidize training for FAPPO members. Scholarships up to a maximum of \$250.00 are available to offset the cost of any FAPPO sponsored event, including the FAPPO Spring Conference, any FAPPO sponsored NIGP seminars, and any other FAPPO sponsored educational seminars. In these tough economic times, with travel budgets receiving little to no funding, it is important to take advantage of the scholarship programs

many of the Purchasing organizations have available.

Jane Dalrymple with the City of Punta Gorda is the Scholarship Program Coordinator and is available to answer any questions you may have prior to submitting your application for scholarship. Don't miss out on your chance to receive a FAPPO scholarship! Apply today!

With Warm Regards,

The Professional Development Committee

Pro-D Chair:

Chris Rewis, CPPB, FCCM, Polk County BoCC, chrisrewis@polk-county.net

Scholarship Program Coordinator:

Jane Dalrymple, CPPB, City of Punta Gorda, jdalrymple@ci.punta-gorda.fl.us

College Education Reimbursement Coordinator:

Diane Wetherington, CPPB, City of Winter Park, dwetherington@cityofwinterpark.org

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Award of Excellence in Procurement
Cheryl Shanaberger, MPA, CPPO
David Nash, CPPO, CPPB

This month's article focuses on the next to the last page of the AEP application packet. This page contains a Self-scoring Worksheet that lists all of the evaluation criteria and the number of points that are available for meeting each standard. For example, criteria number 8a offers five points if your agency has an internet home page with a link to purchasing activities.

Each agency should take a few moments to address each of the scoring criteria and make an honest evaluation as to whether their operation matches those criteria. If it does, then write the appropriate number of points in the column on the right side of the worksheet.

After all items have been through this quick review, total up the points. If they equal 100 or more, then the agency is eligible for the AEP award. It is then a matter of simply assembling the appropriate back-up data as required and submitting it through the online application.

Not reaching the 100 point level should prompt the agency to take a deeper look at the criteria and use it as a guideline to improve their performance. Some criteria are easier to reach in a relatively shorter time than others. However, the criteria have been created and modified over the past 15 years in order to make every agency better. No agency, not even past winners of the award, can afford to rest on its laurels.

For further information, go to <http://www.npiconnection.org/aep/instructions.asp>).

Legislative Changes

Internal Revenue Code (IRC)

Applicable Sections, Section 6041, 3402(t) and 6050W

Section 6041

2010-All transactions (card & warrant) except for exemptions require 1099 reporting

2011-All card transactions are exempt from 1099 reporting

2012- TIPRA- as law stands today- All transactions from cash, check, corporate, goods and services of \$10,000 for an entity with \$100 million spend must withhold 3% with each transactions and file forms 1099-Misc under Section 3402(t)

2012- All card transactions are exempt from TIPRA 3% withholding

TIPRA- applies for Federal, State and large local governments

Summary as the laws stands today

2010- Reporting has not changes

2011- IRC Section 6050W effective-No reporting for card transactions under section 6041

2012- No reporting or 3% withholding for card transactions

2012- Reporting and 3% withholding for all transactions except card for all large government agencies (\$100 million spend) for all goods and services

IRS Resources

6050W- <http://www.federalregister.gov/articles/2010/08/16/2010-20200/information-reporting-for-payments-made-in-settlement-of-payment-card-and-third-party-network>

TIPRA

<http://www.federalregister.gov/articles/search?conditions%5Bterm%5D=TIPRA&commit=Go>

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CCNA REFORM UPDATE

We are still making progress and moving forward. Several of our group have made presentations to local government boards, industry boards and government associations. Many government agencies have adopted the CCNA Reform Resolution. This is a vital tax saving initiative and your support and participation is needed to move forward with this important reform.

What can you do:

- Communicate with your local board, lobbyist and State Representatives
- Initiate the adoption of the CCNA Reform Resolution at your agency

Please send an email to cheryls@cityofpsl.com with the date of the adoption of the resolution

Examples– We need examples and issues

Please send examples of issues that you and your agencies have had with the current CCNA Statute. Please send an email to SteveCarnell@colliergov.net

Thank you!!!!

Cheryl Shanaberger, City of Port St. Lucie
Neil Appel, Martin County Schools
Steve Carnell, Collier County BOCC

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Update on FAPPO “Bucks”

Congratulations to the following ten FAPPO members who registered early and have won \$100 in FAPPO Bucks in the September Drawing:

Linda R. Smith	Suwanee River Water Management District
Richard Norris	Okaloosa County School District
Gladys Marrozos	Seminole County BOCC
Angela Hawkins	School Board of Polk County
Saundra Brady	Palm Beach County Solid Waste Authority
Brenda Billingsley	Broward County
Amanda Bass	Toho Water Authority
Michael Attisana	Broward County
Deborah Adams	City of Punta Gorda
Conrad Ailstock	Palm Beach County

Happy Thanksgiving! The following ten FAPPO members have won \$100 in FAPPO Bucks in the Turkey Day Drawing:

Cheryl Atkins	Islamorada, Village of Islands
Dottie Au	Lake County Clerk of Court
Maria Alvarez	Orange County
Norma S Armstrong	Lakeland Area Mass Transit
Rebecca Begley	City of Stuart
Jodi Bennett	Lee County Purchasing
Lonyell Black	Gadsden County BOCC
Stacy Dunn	Miami Date Expressway Authority
Andrew Kevin Frye	City of Tampa
Marcanthony Tulloch	City of North Miami

Happy Holidays! The following ten FAPPO members have won \$100 in FAPPO Bucks in the 2010 Holiday Drawing:

Lucille Anken	Alachua Co. Health Dept.
Debbie Faber	Charlotte Co. Public Schools

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Update on FAPPO “Bucks” Cont.

Juanita Barden	City of Palm Bay
Maria Alvarez	Orange Co.
Cathy Morgan	City of Tarpon Springs
Ramon Berges	City of Miami
Arlene Zimney	School Board Pasco Co.
Deltecia Jones	Tampa Sports Authority
Fatima Calkins	GOAA
Marilyn Cahill	Broward Co. Water & Wastewater

You can use your FAPPO Bucks for any sponsored FAPPO event including registration or hotel for the Spring Conference. If you personally cannot use your Bucks, you can pass them on to another FAPPO member. All Bucks must be used by May 31, 2011. Contact Denise Schneider at dschneider@goaa.org and let her know how YOU will be using your Bucks!

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Orange County Board of County Commissioners
johnny.richardson@ocfl.net
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Purchasing Manager
City of Lakeland
mark.raiford@lakelandgov.net
Phone 863-834-6780 Fax 863-834-6777

**Treasurer Carrie Woodell, CPPO CFCM, CPPB
CPM, FCPM**
City of Winter Park
Cwoodell@cityofwinterpark.org
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Secretary Cheryl Shanaberger, MPA, CPPO
Deputy Director of OMB City of Port St. Lucie
cheryls@cityofpsl.com
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COMMITTEE MEMBERS

Advertising/Sponsor

Craig Rowley

AEP Awards Com. Sr.

Cheryl Shannaberger, MPA, CPPO

AEP Awards Com. Jr.

David Nash, CPPO, CPPB

Appointment/Awards Entity

Cheryl Olson, CPPO, C.P.M., CPM

FAPPO Awards

Keith Glatz, CPPO

AV COM. (Audio Visual)

Chair: Mark Lovell, CPPB, FCN, FCCM
FCPM

Jason Ouzts, FCCM

Banquet Com.

Co-Chair Tammy Hodgkins, CPPB

Co-Chair Denise Lipscomb

By-Laws Com. Chair

Wendy Geltch, C.P.M., CPPO, CPPB,

Credit Card Committee

Malcolm Wilson, CPPO, MPA

Education Committee-

Chair Pro D-Chris Rewis, CPPB,
FCCM

Scholarship Coord. - Jane Dalrymple,
CPPB

CER Coord- Diane Wetherington

Fall Workshop Chair

Russ Wetherington, CPCCM, CPPV,
CPM

Food Service

Gale Johnson, CPPB, Linda Carson

Facilities

Patti Hobbs, CPPB

FAPPO Bucks Chair

Denise Schneider, CPPO, CPPB

Finance Chair

David Bennett, CPPO, CPPB, PMP

Finance Committee

John Klatt, C.P.M., CPPO

First Timers Com. Chair - Bobbye

Marsala, CPPO, CPPB, C.P.M.

Golf Tournament

Co-Chair Tony Barnes

Co-Chair Ed Parker

Historian - Wendy Geltch, CPPO,

C.P.M., FCCM, FCPM, FCPA

Hospitality Committee

Chair Sally Bergman, CPPO, CPPB,
FCPA

Patty Hobbs, CPPB

Ginny Coleman, CPPB

Tony Barnes, CPPB

Ed Parker, CPPO, CPPB

Legislative Affairs Chair -

Kirk Buffington, C.P.M., CPPO, MBA

Meeting Coordinator

Diane Wetherington

Membership

Co-Chair Elaine Walker

Co-Chair Linda Carson

NCPPC Representative

Cheri Alexander, C.P.M., CPPB

Nominating Chair

Mark Raiford

Outreach Program-Holly

Raphaelson, MBA, CPPO, C.P.M.,
FCCN

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CPM, CPPO

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CPPB

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FCPM, FCPA

Wendy Geltch, CPM, CPPO, FCCM,

FCPM, FCPA

Russ Wetherington, CPCCM, CPPB,
C.P.M.

Rhonda Scott, CPPO, C.P.M.

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FCPM

Public Relations/Marketing Chair

Craig Rowley, Exec. Dir.

Resolution/Awards Chair

David Nash, CPPO, CPPB

Sergeant-at-Arms—Ed Parker, CPPO,
CPPB

Special Events -

Co-Chair Tammy Hodgkins, CPPB

Co-Chair Denise Lipscomb

State Procurement/DMS Rep

David Bennett, CPPO, CPPB, PMP

Strategic Planning Coordinator

Warren Geltch, C.P.M., CPPO, CPCCM

Survey/Research Chair

Bobbye Marsala, CPPO, CPPB

Trade Show Committee Chair

Malcolm Wilson, CPPO, MPA

Jason Ouzts, FCCM, Ranae Smith

Linda Smith CPPB, FCPA

Tammy Ma, C.P.M., CPPB, FCPA

Lora Martin, CPPB, FCPA, FCPM,
FCCM

UPPCC Rep CPPO (1/10)—Wendy

Geltch C.P.M., CPPO, CPPB

UPPCC Rep CPPB (tbd)— Sally Long,
CPPO

VIP Coordinator— Wendy Geltch,

C.P.M, CPPo, FCCM, FCPM, FCPA

Website Liaison -

Are you interested in serving on a committee?